August 3, 2026

The borough council met on this date at the municipal building at 100 Cross Street, Mifflintown. The meeting was called to order at 7:00p by Vice President, Richard Zimmerman Jr. Klinger was absent. The following were attendance: Mayor Roxann McGinnis, Karen Haas, Mark Turns Jr, Brian Baker, and Zina Klinger, meters. Jason Aitkins Jr, maintenance was absent.

Zina reported she wrote 46 tickets in the month of July. She collected $875.51 in meter money and fines equaled $555.00 for a total of $1430.51.

The minutes from July's meeting were approved with a motion from Baker 1st and Turns Jr 2nd.

The Treasurer's Report for July was approved. Haas made the 1st motion and Baker the 2nd. Saner passed around the final report from the Mifflintown Borough Police Pension Fund. The audit passed and was advertised in the Lewistown Sentinel. In the sentinel it stated funding for the plan is a concern for the borough; however, the council is well aware and have a plan in place for that specific concern.

Mayor McGinnin gave an update on National Night Out. Everything is in place and ready to go!! And she gave an update the Keith Kauffman signs. They will be going up sometime in August hopefully by the middle of the month. And she is working with PA1 Call on the installation of those signs. Garrett Gray is doing the metal work for the signs as they are going to be metal cut out signs. The Mayor also told council Jason is now able to run license plates at the 911 center. This will help him at times with his code enforcement position.

In Unfinished Business a decision a final decision was made regarding Soma Energeia LLC. Saner will make an appointment with Solicitor Zimmerman to follow through with this decision. We still have old Christmas lights available. Council is discussing what to do with them and open to negotiating a price for them. They are candy canes and we have 12 of them.

Moving onto New Business, the council discussed painting a cross walk from the sidewalk over to the VFW. Jason will take care that of that when he gets back from vacation. One of the Mifflintown Lions members brought it to our attention the roof leaks on the pavilion at the park. Aitkins also confirms the leakage. Matter is tabled to next meeting. Saner had a call from a resident asking if vendors and food trucks needed a permit or license to set up at an event at the park. They do not. Next month's meeting was rescheduled for Tuesday September 1, 2026 due to the Labor Day holiday. Motion for this change was made on a motion by Baker 1st and Turns Jr 2nd. Saner will advertise this in the Juniata Sentinel.

Bills to be Paid in August were approved with a 1st by Baker and 2nd from Turns Jr.

Adjournment was at 7:45p with Baker making the 1st motion and Turns Jr the 2nd.

Respectfully,

Signed: _____
Borough Vice President

Robin Saner
Secretary/Treasurer
Mifflintown Borough

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT
GOVERNOR'S CENTER FOR LOCAL GOVERNMENT SERVICES

MUNICIPALITY AND COUNTY NOTICE TO FILE

FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED)

2026 FORMS FILING INFORMATION

Under various state statutes, municipalities and counties are required to file 4 forms with DCED.
All forms must be submitted through the Municipal Statistics website: https://apps.dced.pa.gov/munstats-forms/login.aspx

MUNICIPALITY FORMS

2026 Municipal Tax Information Form – [DCED-CLGS-2565] – **due January 15.**

Exception: If you have Earned Income Tax or Local Services Tax rate or collector changes, this form must be submitted to DCED by December 1, 2025.

2026 Municipality Report of Elected and Appointed Officials – [DCED-CLGS-19] – **due January 31.**

Note: State Liquid Fuels payments will not be released by PennDOT until this form is received by DCED. **To receive "on-time" Liquid Fuels payments, this form must be submitted to DCED no later than February 12, 2026.**

2025 Survey of Financial Condition – [DCED-CLGS-69] – **due March 15.**

Note: State Liquid Fuels payments will not be released by PennDOT until this form is received by DCED. **To receive "on-time" Liquid Fuels payments, this form must be submitted to DCED no later than February 12, 2026.**

2025 Municipal Annual Audit and Financial Report – [DCED-CLGS-30] – **due April 1.**

COUNTY FORMS

2026 County Tax Information Form – [DCED-CLGS-67] – **due January 15.**

2026 County Report of Elected and Appointed Officials – [DCED-CLGS-18] – **due January 31.**

2025 Survey of Financial Condition – [DCED-CLGS-69] – **due March 15.**

2025 County Annual Financial Report – [DCED-CLGS-20] – **due July 1.**

ONLINE FORMS ACCESSIBILITY DATES

You may access the *Municipal Tax Information Form* from as early as November 15, 2025. The remaining forms will be accessible after January 1, 2026.

LINKS

Where to file (new and existing e-filers): https://apps.dced.pa.gov/munstats-forms/login.aspx

Tip sheets and instructions: Click on the "Tip Sheets" tab at the top of the above website.

If you need additional information or assistance, please contact The Governor's Center for Local Government Services at 888.223.6837, or email us at RA-munistats@pa.gov