

December 4, 2023
Mifflintown, PA 17059

The Borough Council of Mifflintown met this date in the municipal building at 100 Cross Street, Mifflintown, PA. The following were in attendance: President Samuel Klinger, Vice-President Richard R. Zimmerman, Jr., Mayor Roxann McGinnis, Teresa Nearhood, Mark Turns, Jr., solicitor Randy Zimmerman, maintenance Mark Aurand, meters Zina Klinger, and secretary/treasurer Nancy Zimmerman. The meeting was called to order at 7:00 PM by President Klinger.

Mifflintown Borough Council at its meeting of December 4, 2023, on Motion of Councilperson Mark Turns, Jr., and second of Councilperson Teresa Nearhood, Mifflintown Borough Council unanimously authorizes Council President Samuel Klinger, Vice-President Richard Zimmerman and Secretary Nancy Zimmerman to sign Change Order No. 4 authorizing the Contractor to obtain fencing for the project from Wm. Orr & Sons, Inc. at the Borough's expense in the amount of \$8,326.50 required to properly complete the Cross Street Bridge Culvert Replacement project. Vote was unanimous.

Mifflintown Borough Council at its meeting of December 4, 2023, on Motion of Councilperson Richard R. Zimmerman, Jr., and second of Councilperson Samuel Klinger, Mifflintown Borough Council unanimously acknowledges that 90% of Multi Modal Grant No. 1 has been drawn down with the remaining 10% retain age to be available on project completion and that on payment of Contractors Invoice #5, 90% of Multi Modal Grant No. 2 will be drawn down the remaining 10% retain age to be available on project completion. Therefore, Borough Council is directing Secretary Nancy L. Zimmerman to transfer \$100,000.00 of the Borough's PLIGIT funds to the appropriate Borough Account and \$30,000.00 from the Borough's Street Mills Account to use to pay remaining project expenses and is further authorizing Council President Samuel Klinger, Council Vice-President Richard Zimmerman and Secretary Nancy Zimmerman to sign Pennian Loan Requisition Forms to procure any remaining funding needed from the Borough for project completion. Vote was unanimous.

Solicitor Zimmerman will talk with Fermanagh Township about putting up a mirror on Cedar Street by Cross Street with the borough sharing one-half of the costs.

MAINTENANCE: With the opening of the bridge, Mark reported that he took down all the signs and moved the barrier behind the library and the other in the road at the park. He reported that the first person on the new bridge was Mark Turns, Jr., in the boroughs truck. The Christmas lights are up and the building is decorated. He has the leaf vacuum off the truck and the cinder spreader on. He pushed off the lot at the river, and fixed a piece of sofet on the band shell. He fixed the toilet in the garage and a faucet. He fixed the salt shed walls that had holes in them.

METERS: Zina reported that she needs to create a password to get into the PA Courts website to get citations. She collected \$905.07 in meter money, \$500 in ticket money; for a total for the month of \$1505.07. She wrote 61 tickets out. The free parking week is the week between Christmas and New Years. The tree lighting is this Saturday. Zina thanked Council for the Thanksgiving Gift Card.

On motion of Richard Zimmerman, second by Nearhood, the minutes of the previous meeting were accepted. Motion Carried.

On motion of Richard Zimmerman, second by Mark Turns, the Treasurer's report was accepted as presented. Motion Carried.

No correspondence was addressed.

MUNICIPAL REPORTS: Mayor McGinnis reported that she is getting ready for the New Year's Eve event. She has the ice sculptures, DJ and she needs to talk with Steve Caner about using his porch. Alicia Huff – Berrier sent her a message about parking on North Street. Mayor McGinnis spoke at a presentation at Pennian Bank in the past month for the emerging leaders.

NEW BUSINESS: On motion of Nearhood, second by Sam Klinger, the tax exonerations submitted by the tax collector were approved. Motion Carried.

On motion of Richard Zimmerman, second by Nearhood, the Commonwealth Codes Inspection Services rate for year 2024 were approved. Motion Carried.

On motion of Richard Zimmerman, second by Mark Turns, Jr., Resolution #3 of 2023 was approved. Motion Carried. This was a resolution to dispose of old files.

On motion of Nearhood, second by Sam Klinger, the tax resolution and budget for year 2024 was approved and accepted. Motion Carried.

ANY OTHER BUSINESS: Council will go into executive session to discuss pay raises.

On motion of Nearhood, second by Mark Turns, Jr., council decided to give the three employees \$100 Christmas bonuses for this year. Motion Carried.

Mayor McGinnis would like to recognize Councilperson Teresa Nearhood for her 34 years of service to the Borough.

Secretary's Comments: Secretary Zimmerman thanked the Council for the Thanksgiving Card that she received. Secretary Zimmerman submitted her letter of resignation as of this date with her last or employment to be February 29, 2024.

On motion of Nearhood, second by Mark Turns, the secretary was directed to pay the bills for the month of December. Motion Carried.

On motion of Richard Zimmerman, second by Nearhood, the Council adjourned to executive session to discuss raises for year 2024. Motion Carried.

Council then returned to regular session. On motion of Nearhood, second by Mark Turns, council agreed to 2.5% raises for the employees. Motion Carried.

On motion of Richard Zimmerman, second by Nearhood, Council accepted the resignation of Secretary Zimmerman. Motion Carried.

On motion of Richard Zimmerman, second by Sam Klinger, council adjourned. Motion Carried.

President: _____
Samuel Klinger

ATTEST: _____
Secretary